

MEMORANDUM 1718-16

June 10, 2017

TO: Members of the Executive Committee

FROM: Marc J. Cohen, President

SUBJECT: Appointment of Katherine Holmok as Senior Representative

Action Requested

The proposed resolution appoints Katherine Holmok as Senior Representative.

Resolution

I recommend that the Executive Committee adopt the following resolution:

Resolved that Katherine Holmok be, and hereby is appointed Senior Representative effective immediately. This appointment shall continue from the date of appointment until May 31, 2017.

Background

Appointed by the Executive Committee, the Senior Representative will report to the Executive Committee and be a part of the President's Cabinet.

The Senior Representative will be responsible to the Executive Board, the Executive Committee, and the Student Assembly on Community Colleges issues and serve as the President's liaison to the Executive Committee, as needed.

The Senior Representative will be responsible to

- Act as the primary liaison between the Executive Committee and the Executive Board.

- Shall advise the President and Executive Board on strategic development as it pertains to campus relations and any other area deemed fit by the President.
- Shall oversee the Chairpersons of the Community College and State Operated Campus committees.
- Shall, in cooperation with the President and respective committee chairs, develop a strategic agenda for the Community College and State Operated Campus committees.
- Shall attend meetings and events, and assist the President as needed.

Katherine's resume may be found through Google Drive or upon request.