

**MEMORANDUM 1617-19**

**June 4, 2016**

**TO: Members of the Executive Committee**

**FROM: Marc J. Cohen, President**

**SUBJECT: Appointment of Alivia Sheffield as Chair of the Committee on Sustainability**

**Action Requested**

The proposed resolution appoints Alivia Sheffield as Chair of the Committee on Sustainability.

**Resolution**

I recommend that the Executive Committee adopt the following resolution:

Resolved that Alivia Sheffield be, and hereby is appointed Chair of the Sustainability Committee effective immediately. This appointment shall continue from the date of appointment until May 31, 2017.

**Background**

Appointed by the Executive Committee, the Chair of the Sustainability Committee will report to the Vice President and be a part of the President's Cabinet.

The Chair of the Sustainability Committee will be responsible to the Executive Board, the Executive Committee, and the Student Assembly on matters including but not limited to services and issues related to Sustainability.

The Chair of the Sustainability Committee will be responsible to:

- To serve as a representative of SUNY student concerns regarding sustainability to the SUNY Student Assembly, the SUNY system, and the State of New York.
- Empower SUNY students by facilitating access to information, networking, and any additional support available to green their campuses.
- Establishing a structure for SUNY Student Assembly representatives and relevant parties to grow their capacity to achieve sustainability goals set out on campuses and at the SUNY level.
- Coordinating all Student Assembly efforts and initiatives that promote awareness of sustainability initiatives.
- Assisting any student governments that request assistance with their own campus efforts.
- Develop the annual sustainability goals for the Student Assembly, subject to guidance and review by the President and Executive Committee.
- Present workshops or round table discussions at the SUNY SA spring and fall conferences on present and future goals and agendas.
- Assist the President and Vice President with other relevant tasks as requested.

Alivia's resume may be found through Google Drive or upon request.