

MEMORANDUM

June 22, 2013

TO: Members of the Executive Committee

FROM: Tremayne T. Price, President

SUBJECT: Appointment of Drayvon Carmichael as Director of Campus Relations

Action Requested

The proposed resolution appoints Drayvon Carmichael as Director of Campus Relations.

Resolution

I recommend that the Executive Committee adopt the following resolution:

Resolved that Drayvon Carmichael be, and hereby is appointed Director of Campus Relations, effective immediately. This appointment shall continue from the date of appointment until May 31, 2014.

Background

Appointed by the Executive Committee, the Director of Campus Relations will report to the Senior Director of External Relations, be a part of the President's cabinet.

The Director of Campus Relations will be responsible to the Executive Board, the Executive Committee, and the Student Assembly on matters related to communication with campus student government associations.

The Director of Campus Relations will be responsible to:

- Serve as a mediator for individual campus student governments as requested by the President.
- Assist individual campus student governments with internal matters as directed by the President.
- Be responsible to coordinate the training and reporting of all Executive Committee Representatives.

- Ensure that Executive Committee Representatives are communicating SUNYSA's message consistently across all SUNY campuses.
- Assist the Secretary in compiling and updating information on all colleges for SUNY Snapshot.

Mr. Carmichael currently serves as the President of the Student Government Association and Phi Theta Kappa Honor Society at Westchester Community College.

Mr. Carmichael is currently working towards his AS in Business Administration from Westchester Community College.

His resume is attached.