

MEMORANDUM

June 22, 2013

TO: Members of the Executive Committee

FROM: Tremayne T. Price, President

SUBJECT: Appointment of Vincent Pedi as Deputy Chief of Staff

Action Requested

The proposed resolution appoints Vincent Pedi as Deputy Chief of Staff.

Resolution

I recommend that the Executive Committee adopt the following resolution:

Resolved that Vincent Pedi be, and hereby is appointed Deputy Chief of Staff, effective immediately. This appointment shall continue from the date of appointment until May 31, 2014.

Background

Appointed by the Executive Committee, the Deputy Chief of Staff will report to the Chief of Staff & Deputy to the President, be an advisor to the External Relations Team and a part of the President's cabinet.

The Deputy Chief of Staff will be responsible to the Executive Board, the Executive Committee, and the Student Assembly on matters related to the internal operations and external relations.

The Deputy Chief of Staff will be responsible to:

- Provide support staff support, on behalf of the President, to the External Relations Team.
- Work with the Senior Director of Internal Affairs on matters relating to personnel.
- Work with Chief of Staff in implementing staff development activities for the organization.

- Assist in development, evaluation, and modification of short-term and long-term goals.
- Expected to attend appropriate meetings and/or hearings, as needed.
- Assist the Chief of Staff as directed.
- Work with the External Relations Team to craft legislative agenda.

Mr. Pedi previously served as a Representative to the Executive Committee and as a Voting Delegate to the Student Assembly. As a Representative, he served as a member of the Government Relations Committee.

His resume is attached.